



College of Education

Petition to Transfer Graduate Credit for MAT, MED, MS, EdS, EdD and PhD students

Office of Academic Assistance and Graduate Admissions

COE Building, #300

Name	Panther ID
Address	Phone
City, State, ZIP	Student email
Degree Program and Major	Catalog

TRANSFER CREDIT GUIDELINES

- Credit must be from a regionally accredited institution
- Grades below B are not acceptable
- Credit must be no older than six years at the time of graduation
- Credits to be transferred cannot be taken the term of graduation
- Students must complete a minimum of 27 semester hours of graduate credit in residence

TRANSFER CREDIT PROCEDURES

- A separate petition is required for each course prefix for which the student is requesting transfer credit so the petition may be routed to the appropriate department for review
- Attach copy of course description and/or syllabus for each course
- Attach a copy of the transcript
- Obtain advisor's approval and signature
- Submit to the department of GSU equivalent course for approval
- Completed form and attachments should be submitted to the Office of Academic Assistance and Graduate Admissions

COURSE TO BE TRANSFERRED PREFIX, NUMBER, TITLE	INSTITUTION WHERE COURSE(S) WAS TAKEN	GSU EQUIVALENT COURSE

Advisor's Signature: _____	Date: _____
----------------------------	-------------

Department of GSU Equivalent Course (not required if outside of College of Education)	
Approval: _____	Date: _____

AFTER signature obtained, submit form to the Office of Academic Assistance and Graduate Admissions, #300