

Good Afternoon,

On October 25, 2019, during the CEHD Student Organization Allocation meeting, 25% of the total FY20 Student Activity Fee Budget was awarded to the following CEHD student organizations. The name of the organizations and the amount each group was funded are listed below. Funds may be used by the organization for supply purchases or to cover travel costs in FY20. The funds are available for use in FY20 only (July 1, 2019 through June 30, 2020). All CEHD student groups should follow the [Student Activity Fee Overview](#) provided by the university as a guideline for the appropriate uses of these funds.

A copy of this award letter, in addition to original signatures of the one member of the club leadership team (president, vice president, treasurer) and the club advisor, should be attached to all invoices and/or reimbursements submitted by a CEHD student organization. It is the responsibility of the club to track how much is being spent and to ensure the organization does not exceed their awarded amount. Invoices, [Payment Request Forms](#), [Travel Authorizations](#), and [Travel Expense Statements](#) should be completed and submitted by the student organization and given to the department business manager for processing. Please charge the all expenses to speedtype **SAED**.

CEHD Student Organization	FY20 Amount Awarded at 10/25/19 meeting
Alpha Upsilon Alpha	\$490
Chi Epsilon Chapter of Chi Sigma Iota (Counseling Honor Society)	\$490
Counseling Psychology Student Organization	\$490
Early Childhood and Elementary Education Doctoral Student Council	The Club will receive no funding because it had no representation at the 10/25/19 allocation meeting.
EPS Graduate Student Association	\$490
Health and Physical Education	\$490
KH Doctoral Student Club	\$490
Learning Sciences Doctoral Student Association	\$490
Middle Secondary Education Doctoral Student Council	\$490
Moving University Students Closer to Leadership in Exercise Science	\$490
National Student Speech Language Hearing Association	The Club will receive no funding because it had no representation at the 10/25/19 allocation meeting.
Rehabilitation Counseling Association	\$490
Social Studies Association	\$490
Sport Management and Administration Club	\$490
Student Affiliates of School Psychology	\$490
Student Council for Exceptional Children	\$490
Teaching and Teacher Education Doctoral Students	\$490
Women Educational Researchers of Color	\$490
FY20 Student Activity Fee Total Allocation = \$31,369 25% or \$7,843 was awarded during the 10/25/19 meeting	\$7,843

The next Student Activity Fee Allocation meeting will be for FY21 (July 1, 2020 - June 30, 2021) funds. The meeting will be held on March 6, 2020, at 10 a.m. in CEHD 1030. CEHD Student Activity Fee Budget Request #1 is due on February 28, 2020. More information can be found on the [CEHD Student Organization & Activity Fee website](#).

Meeting Minutes
CEHD Student Activity Budget Allocation Request #2
Friday, October 25, 2019, 10 am

In attendance:

Nathaniel Beaver (Health & PE Club), Jamian Coleman and Ashlei Rabess (Chi Sigma Iota), Eric C. Scussel (Ed Policy Studies), Wade Morris (Social Studies Association), Taylor McGee (Learning Sciences), James Miller (KH Doc Club), Shaneeka Favors (Teacher Education & WE-Rock, Women Education), Jee Hye Park (AUA), Sarah Gazaway (Counseling Pyschology), Kenyatta Wheeler (RCA), Chaz Tookes (Sport Management & Admin Club), Carrie Lorig (SASP), Emily Tanner (SCEC), Scott Cohen (MSE Doc Council), Jamila Dickerson (MUSCLES), Laura Abbott and Stephen Rosner.

FY21 funds will be distributed on Friday, March 6 at 10 am in room 1030. At this meeting, 75% of the student activity budget will be distributed.

Erin Scussel was volunteered to preside over the meeting. Wade Morris volunteered to record the official minutes.

At 10:17 am, the Council voted to include "MUSCLES" in this meeting's allocation of funds, despite the fact that their representative had not yet arrived. The MUSCLES representative communicated that she was en route but running late.

The Council voted to exclude National Student Speech Language Association from receiving funds from this meeting. No representative was in attendance and there had not been any communication or an explanation.

The Council voted to exclude the Early Childhood Elementary Education Doctoral Council from receiving funds from this meeting. No representative of the organization was in attendance and the organization did not have an up-to-date "PIN" website.

At 10:20, the representative of MUSCLES arrived.

The council unanimously voted to distribute funds evenly to each organization. Stephen Rosner announced that each group in attendance would receive \$490.

Mr. Rosner and Dr. Abbott reminded representatives of the following:

- No more funds are available for this academic year.
- Organization leaders must track what is spent.
- Work with each department's business manager during the reimbursement process.
- Be sure to ask your business manager before spending money.