The Doctoral Residency Plan Proposal describes your plan for completing residency coursework and program activities. Please refer to the “Residency Requirements” section of the College of Education & Human Development Graduate Bulletin when completing this form. Residency plans and activity requirements may vary by department and/or major.

**RESIDENCY COURSEWORK**
This objective is met by completing three of the four non-dissertation courses of the research core requirement within the first two calendar years following admission to the doctoral program. To complete this requirement, all grades of Incomplete (“I”) or In Progress (“IP”) must be removed during this period. On the table below, indicate the terms you plan to enroll in the first three non-dissertation research core courses.

<table>
<thead>
<tr>
<th>Term/Year</th>
<th>Research Course to be Taken</th>
</tr>
</thead>
</table>

**RESIDENCY ACTIVITIES**
The doctoral residency requires activities in (1) scholarship; (2) teaching, service, and professional development, and (3) collegiality. On a separate single sheet of paper, describe for each of the three areas what activities you plan to complete during your residency. Specific residency requirements are described in the College of Education & Human Development Graduate Bulletin; these requirements should be used as a guide in writing your descriptions. If your department has specific residency activities that must be completed, attach a copy of the checklist.

**APPROVAL**
Major Advisor/Committee Chair __________________________________ Dept. _______ Signature __________________________________ Date _______________
Committee Member __________________________________ Dept. _______ Signature __________________________________ Date _______________
Committee Member __________________________________ Dept. _______ Signature __________________________________ Date _______________
Committee Member __________________________________ Dept. _______ Signature __________________________________ Date _______________
Committee Member __________________________________ Dept. _______ Signature __________________________________ Date _______________
Department Chair __________________________________ Dept. _______ Signature __________________________________ Date _______________

After all signatures of above are obtained, submit form to the Office of Academic Assistance & Graduate Admission (OAA). Room 300 College of Education & Human Development.

Monitored by OAA: ________ Date ________

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The purposes of the residency are to provide close and continuous involvement with faculty, professional colleagues, and other graduate students; to provide time for development in the areas of scholarship, teaching, and service; and to provide a period of time for concentrated study and coursework, reading, reflecting, and research appropriate for the advanced degree.

These objectives are accomplished in two ways. First, the student completes three of four nondissertation core courses within the first two calendar years following admission to the doctoral program. Second, the student must complete a residency program planned by the student with this or her doctoral advisory committee and approved by the committee and the director of graduate studies. This residency program included activities in the areas of scholarship; teaching service, and professional development; and collegiality. Listed below are suggested activities in each area.

SCHOLARSHIP; Participate in a faculty research project, write for presentation or publication, submit an item for publication, collect data for a research project, assist in proposal development, do a research project (other than your dissertation).

TEACHING, SERVICE, AND PROFESSIONAL DEVELOPMENT: Work with faculty to teach a course, supervise students in their field experiences, conduct a workshop, develop a seminar, assist in planning a conference or colloquium, assist in program development, participate in proposal review, serve on department and/or College of Education committee, attend doctoral seminars, participate in the College of Education & Human Development Doctoral Fellows activities, serve as an intern in an outside agency, participate in computer self development.

COLLEGIALITY: Attend departmental meetings, be present in the department, participate in departmental and other college functions.

DOCUMENTING THE DOCTORAL RESIDENCY
Prior to beginning the doctoral residency, you must complete and have approved the Doctoral Residency Plan Proposal. This form consists of your plan for completing residency coursework and program activities. Following completion of your residency, you must submit a Residency Report which summarizes the activities and outcomes you experience during your doctoral residency. Changes in the Residency Plan Proposal are likely to occur. You are required to show that results of any changes do not reduce the quality or quantity of activities proposed in the approved Residency Plan Proposal.
As requirements are completed they should be approved and initialed by advisor. All requirements must be completed prior to advancement to candidacy.

**Coursework requirements**

_____ Complete residency coursework requirements as specified in the graduate bulletin.

The following particulars are illustrative, rather than prescriptive.

**Scholarship**
(Choose at least 1)

Date & Initials

_____ Submit article to a refereed journal.

_____ Publication of article submitted to a refereed journal.

_____ Present at national or regional conference.

_____ Other _______________________________________________
(to be approved by advisor)

**Teaching**
(Choose at least 1)

In the Department of Educational Policy Studies:

_____ Assist faculty in teaching a course.

_____ Assist faculty in developing course materials.

_____ Assist faculty in curriculum development.

_____ Other _______________________________________________
(to be approved by advisor)

**Service**
(Choose at least 3)

_____ Hold office in a professional organization/association.

_____ Attend a national or regional conference.

_____ Serve on a professional organization or departmental committee.

_____ Attend doctoral fellows meetings.

_____ Attend departmental faculty meetings.
_____ Attend departmental symposia/colloquium.

_____ Conduct or attend a professional workshop or staff development.

_____ Attend dissertation prospectus or final defense.

_____ Other ____________________________________________
      (to be approved by advisor)

After all requirements are fulfilled, please obtain the following signatures and submit to the Office of Academic Assistance (OAA).

_________________________________          ______________________________
Advisor     Department Chair
Or EPS director of graduate studies
The Doctoral Residency Report consists of a written narrative describing and evaluating the Residency experience. Include supporting documentation such as conference registrations, written manuscripts, and minutes of meetings attended. All planned activities from the Doctoral Residency Plan Proposal should be reviewed, noting any deviation from the proposal (including changes in terms of enrollment and/or the research core courses) and describing outcomes achieved.

Were changes made to the original residency plan? Yes _____ No _____
If yes, explain:

APPROVAL
Major Advisor/Committee Chair ___________________________ Dept. _______ Signature ___________________________ Date _______________  
Committee Member ____________________________________ Dept. _______ Signature ___________________________ Date _______________
Committee Member ____________________________________ Dept. _______ Signature ___________________________ Date _______________
Committee Member ____________________________________ Dept. _______ Signature ___________________________ Date _______________
Committee Member ____________________________________ Dept. _______ Signature ___________________________ Date _______________
Department Chair ____________________________________ Dept. _______ Signature ___________________________ Date _______________

After all signatures of above are obtained, submit form to the Office of Academic Assistance & Graduate Admission (OAA). Room 300 College of Education & Development.

Monitored by OAA: ________ Date ________