

DOCTORAL PROGRAM FLOWCHART

Name _____ Panther ID _____ First Term _____

This Doctoral Flowchart suggests a recommended time sequence for doctoral students. All academic coursework, successful completion of comprehensive examinations, successful presentation of prospectus and admission to candidacy must be completed within 7 years from the earliest course listed on approved program of study. Your faculty advisor and members of your advisory committee will help you determine your program of study. Once admitted to candidacy, remaining requirements must be completed within the nine year time limit for completion of degree. All doctoral forms are available [online](#).

DATE	REQUIREMENTS
	Select initial advisory committee by end of 1st year or 27 semester hours.
	Plan program of study by end of first year or 27 semester hours.
	Submit Program of Study/Doctoral Committee form by end of first year or 27 semester hours, whichever comes earlier. Transcripts for any work taken at other institutions should be attached.
	Discuss Residency Plan with faculty advisor.
	Take doctoral comprehensive exams at or near completion of all coursework.
	Submit report of doctoral comprehensive examination form.
	Select dissertation advisory committee.
	Obtain copy of the <i>Guide for Preparation of Prospectuses and Dissertations</i> from the GSS website.
	Submit one copy of complete prospectus, original Announcement of Prospectus Presentation form after passing comprehensive exams and at least fifteen (15) calendar days prior to the prospectus presentation to the associate dean.
	PROSPECTUS PRESENTATION.
	Confirm with faculty advisor that all residency activities have been completed.
	Committee recommends to doctoral candidacy after completion of all coursework, passing comprehensive exams, completing all residency requirements, and successful presentation of prospectus.
	Submit Recommendation to Doctoral Candidacy form.
	Submit Application for Graduation and graduation fee two terms before graduation
	Prepare dissertation after admission to doctoral candidacy.
	Submit original Announcement of Dissertation Defense form at least fifteen (15) calendar days prior to dissertation defense to the associate dean for graduate studies and research. Email a copy of dissertation to coedissertations@gsu.edu .
	Obtain signatures of Dissertation Advisory Committee and Department Chair on acceptance page of dissertation. Submit to Office of Graduate Student Services (300 CEHD).
	Contact Carla Woods in GSS to complete final checkout.