

**B.S. Exercise Science**  
**Internship Dates and Deadlines for 2008 - 2009**  
**Kinesiology and Health 4750/4760**

General procedures that students need to follow in order to receive authorization to register for and complete internships for the 2008-2009 school year.

Listed below are dates that internship application materials and evaluations are due:

**Fall, 2008**

For the Fall, 2008 semester, all internship application materials must be in to your KH advisor by **July 7, 2008**

Mid-term evaluations for Fall semester of 2008 are due to Dr. Rupp by **October 3, 2008.**

Final internship evaluations are due to Dr. Rupp by **December 8, 2008.**

**Spring, 2009**

For the Spring, 2009 semester, all internship application materials must be in to your KH advisor by **October 3, 2008.**

Mid-term evaluations for Spring semester are due to Dr. Rupp by **Feb. 20, 2009.**

Final evaluations due to Dr. Rupp by **May 1, 2009**

**Summer, 2009**

For the Summer, 2009 semester, all internship application materials must be in to your KH advisor by **March 13, 2009.**

Mid-term evaluations are due to Dr. Rupp by **June 12, 2009.**

Final evaluations are due to Dr. Rupp by **July 31, 2009.**

The internship application materials that you must have in order to register include:

- 1) Verification that you have liability insurance
- 2) Completed Initial Report from the Internship Handbook
- 3) Program evaluation from GoSolar showing that all of your coursework has been completed
- 4) Copy of current CPR certification
- 5) Vitae or Resume

Notes:

Some sites may require background checks, and/or records of immunizations. It is the responsibility of the student to provide this information.

If you request to intern at a site not on the approved list, you need to submit the Request for Clinical Agreement from the Internship Handbook at least 3 months in advance of the start of your internship.

These dates will enable the Department to get institutional agreements with the different sites and for you to get your liability insurance and other requirements completed. You will not be allowed to register without the information listed above. **Failure to meet these dates will result in your internship being delayed until the following semester.**

### **Hours required for completion of the internship**

Regular Semesters: During the regular semester, each student is required to complete 25 hours a week for the 15 weeks (375 total hours). The internship starts when classes start and end during the week of finals. Deviations from this need to be approved by your KH advisor. Final internship evaluation materials are needed no later than the date specified because grades are due early for graduating seniors.

Summer Semester: Internships during summer will be completed over both the May-mester and summer term which is a total of 11 weeks. Students will be required to complete 34 hours a week (374 total hours). The internship starts with the beginning of classes during May-mester and ends during the first part of finals week for seven week classes.

Direct questions to Dr. Jeff Rupp at (404) 413-8376; email: [jrupp@gsu.edu](mailto:jrupp@gsu.edu)

Possible agencies where you can obtain liability insurance include the following:

Agency - Healthcare Providers Service Organization Purchasing Group - HPSO  
American Casualty Company of Reading, P A  
401 Penn St.  
Reading, P A 19603

Phone - 1-800-982-9491  
Internet- [www.hpso.com](http://www.hpso.com)

They provide \$1,000,000 liability per occurrence student coverage at a cost of \$25 - 40.00. You apply as an Exercise Physiology student.

Company: Marsh, A Service of Seabury & Smith  
75 Remittance Drive  
Suite 1788  
Chicago, IL 60675-1788  
Phone: 1-800-503-9230  
Internet: [www.proliability.com](http://www.proliability.com)

\*\*\*Apply under student. If unclear call company\*\*\*