

## DOCTORAL PROGRAM FLOWCHART

Name \_\_\_\_\_ Panther ID \_\_\_\_\_ First Term \_\_\_\_\_

This Doctoral Flowchart suggests a recommended time sequence for doctoral students. All academic coursework, successful completion of comprehensive examinations, successful presentation of prospectus and admission to candidacy must be completed within 7 years from the earliest course listed on approved program of study. Your faculty advisor and members of your advisory committee will help you determine your program of study. Once admitted to candidacy, remaining requirements must be completed within the nine year time limit for completion of degree. All doctoral forms are available [online](#).

DATE	REQUIREMENTS
	Select INITIAL ADVISORY COMMITTEE by end of 1st year or 27 semester hours.
	Plan PROGRAM OF STUDY by end of first year or 27 semester hours.
	Submit <b>Program of Study/Doctoral Committee</b> form by end of first year or 27 semester hours, whichever comes earlier. Transcripts for any work taken at other institutions should be attached.
	Discuss <b>Residency Plan</b> with major advisor.
	Take doctoral COMPREHENSIVE EXAMS at or near completion of all coursework.
	Submit <b>Report of Doctoral Comprehensive Examination</b> form.
	Select DISSERTATION ADVISORY COMMITTEE.
	Obtain copy of the <i>Guide for Preparation of Prospectuses and Dissertations</i> from the OAA website.
	Submit one copy of complete PROSPECTUS, original <b>Announcement of Prospectus Presentation</b> form after passing comprehensive exams and at least fifteen (15) calendar days prior to the prospectus presentation to the Associate Dean.
	PROSPECTUS PRESENTATION.
	Confirm with major advisor that all residency activities have been completed.
	Committee recommends to DOCTORAL CANDIDACY after completion of all coursework, passing comprehensive exams, completing all residency requirements, and successful presentation of prospectus.
	Submit <b>Recommendation to Doctoral Candidacy</b> form.
	Submit <b>Application for Graduation</b> and graduation fee two terms before graduation
	Prepare DISSERTATION after admission to doctoral candidacy.
	Submit original <b>Announcement of Dissertation Defense</b> form at least fifteen (15) calendar days prior to dissertation defense to the Associate Dean for Graduate Studies and Research. Email a copy of dissertation to <a href="mailto:coedissertations@gsu.edu">coedissertations@gsu.edu</a> .
	Obtain signatures of Dissertation Advisory Committee and Department Chair on ACCEPTANCE PAGE of Dissertation. Submit to Office of Academic Assistance and Graduate Admissions (300 COE).
	Contact Carla Woods in OAA to complete final checkout.